



60-80 Ley St, Manning WA 6152  
Ph: 08 9450 4068  
ABN: 59 559 766 812

## Minutes for The Annual General Meeting 2023 to be held Monday, February 27th 2022 7:00-8:00 pm

**Location:** The Mount Henry Tavern (*8 member required to make a quorum*)

**Meeting Start: 7.15pm**

### ATTENDANCE

(Chairperson) Cindy Bateman (CB)	Bevan Cole (BC)	Rebecca Goodacre (RG)
Lisa Waters (LW)	Lorna Boyes (LB)	Wendy Spinner (WS)
Natalie Wagland (NW)	Leonie Donovan (LD)	Claire Tweedie (CT)
Belinda Murphy (BM)	Erin Heath (EH)	Necole Barlow (NB)
Dagmara Buckley (DB)	Kathryn Marquis (KM)	Sonia Payne (SP)
Kathryn LeMoignan (KL)	Raelene Buchanan (RB)	Melissa Bromly (MB)

### ITEMS

### ACTION (NAMES)

<b>1. Apologies: Hayden O'Mara, Angela Bell, Ria Brabham</b>	
<b>2. Confirmation of Minutes of Previous Meeting</b>  <b>Resolution:</b> That the minutes of the previous General Meeting of Manning Primary School P&C Association on 13th December 2022, be taken as read and confirmed as a true and accurate record.  <p style="text-align: right;"><b>Seconded:</b> NW BM    <b>Carried</b></p>	
<b>3. Business Arising from Previous Minutes</b> <ol style="list-style-type: none"> <li>a. <b>Expenditure for upgrade of AV systems and water fountains</b> CB            A priority for this year is spending the hard earned funds responsibly, on those things that will add the most value to the majority of the school community.  <b>AV system</b> - no contractor agreed as yet, currently looking at 2 quotes and getting some advice from Jess Wynn re her recent experience with AV upgrade at her school. The 2 quotes were very different (\$18,000 and \$43,000) in what they offered.  <b>Water fountains</b> - The school is sourcing quotes. After our AGM meeting Hayden informed us they have 2 quotes ranging from \$28,000 to \$40,000 for only 2 x new water fountain units (one of which is refrigerated water). The school doesn't feel this is a reasonable price, and the Education Department advises to wait on unnecessary spends at the moment due to the high price of trades professionals. An additional quote(s) is being sourced from the same provider who is quoting on the canteen kitchen.</li> <li>b. <b>Request for Yearly School Calendar to be issued at the beginning of the year</b> -CB            Nat Oliver contacted CB to find out dates the P&amp;C wanted included in the calendar. The calendar will also include the Year 6 camp fundraising dates for visibility.</li> <li>c. <b>Laneway festival opportunity</b> - RG The executive approved \$200 for initial outlay for the 'Coin toss for treasure' activity, a fundraising activity at the Festival. A profit of \$362 was made, but most importantly we raised the visibility of the MPS P&amp;C and had FUN! The Year 6 parents also held a raffle to fundraise for camp that was agreed by the organisers. The association congratulated BC and organisers on such a successful event. BC reported there has been conversations about holding the Laneway festival again next year.</li> <li>d. <b>Appointment of Canteen support employee for Friday</b> - LW Wendy has been busier in the canteen without the Japanese, so there is a greater need for a new employee</li> </ol>	

<p>to support. WS suggested asking Hayden to put it in the Principals email and other suggestions of advertising from the association were via the P&amp;C facebook page and South Perth Page. Since the meeting we can report 2 interviews have taken place for the canteen employment role. The canteen committee are confident of an appointment in the coming weeks.</p> <p><b>e. Road Safety Grant Application for up to \$5000 to be held in May 2023 - BC</b> reported we have received \$2,500 of the grant to host the event during the week of May 14th. Bevan has prepared options/plans for funds which are written in the fund application. We will need to link with West Cycle to help out. The aim is to tie the Ride to School event in with Road Safety - this can include things like the walking bus and providing safe ride to school routes. BC commented it would be worth joining "Your Move" which may bring other funding opportunities to the school. The next funding rounds are in December.</p>	
<p><b>4. Correspondence:</b></p> <p><b>a. Correspondence In:</b>  15/12 Ria - School Bin Sticker Initiative  23/12 Bevan - Road safety initiative funding application  21/01 Adventure Novel Fundraiser  25/01 Laneway Festival Info  14/02 Bevan - Road Safety Grant successful</p> <p><b>b. Correspondence Out:</b>  21/02 Bevan Wacso Cert of membership  8/02 Minutes of Last Meeting  8/02 Request for release of \$200 to exec for laneway festival (approved by exec)  8/02 Request for solvency approval from exec (approved by exec)  19/02 Request for release of funds for P&amp;C welcome sausage sizzle (approved by exec)  22/02 Request to school to borrow 2 x MPS values flags for laneway festival</p>	
<p><b>5. Reports:</b></p> <p><b>a. Principal</b> Presented by Hayden O'Mara: no report given</p> <p><b>b. Treasurer</b> Presented by Lisa Waters: Healthy bank account/ Balance and PL sheets attached.</p> <p><b>c. Canteen</b> Presented by Leonie Donovan: LD well done WS for making a profit in the canteen last year. Mikasa has been sold and new owners have not agreed to provide sushi to the school. WS will speak to new owners this week. Alternative to explore is Bahn Mee. WS has a concern over nuts in the kitchen. Sumashiya was not interested when previously asked.</p> <p>LD said the canteen is looking forward to employing someone else and also to the minor upgrades that will be done to the canteen in the next year. LD said she was stepping down as the canteen convenor. The association thanked her for her dedication to the canteen as well as to Chris Donovan for creating the upgrade kitchen plans.</p> <p><b>d. School Board</b> Presented by Bevan Cole: The student leaders of the school were invited to the meeting where they informed the board that the Welcome To Country in assemblies will now include further knowledge about the indigenous culture. HO shared information of the successful use of the school wide times table comp, and the Board welcomed Mrs Cleland to join The Board as another rep for the School.</p> <p><b>e. Mann Club</b> Presented by Bevan Cole: Joel Wynn joining the Mann Club committee along with Bevan. The Mann Club intend to do another camp out and are considering a sandcastle competition and movie night, along with the Ride to School/ Road safety event. CB thanked BC for all his efforts with events last year.</p>	

<p><b>f. Bushland Committee</b> Presented by Mel Bromley: There are more volunteers in the Bushland to help with weeding and planting. Now the council has the Lease agreement for the bushland it will come off the P&amp;C agenda, but the school will still work closely with the Bushland community group, particularly the River Rangers. RG and The Association thanked Mel for all her work over the years on this committee.</p> <p><b>g. Grounds Committee Rep</b> Presented by Natalie Wagland: shared what the grounds committee does - murals, shade sails and things that can make the school look aesthetically pleasing and offer benefits within the school grounds.</p>	
<p><b>6. Elections:</b></p> <ol style="list-style-type: none"> <li>1. Office Bearers (President -Cindy Bateman, Vice President -Nat Wagland, Treasurer - Lisa Waters and Secretary -Rebecca Goodacre), The current committee were voted back into Office Bearing roles unopposed.</li> <li>2. Executive committee members (office bearers plus an additional minimum 3 positions) Angie Bell, Bevan Cole, Belinda Murphy, Erin Heath, Kathryn Le Moignan, Claire Tweedie.</li> <li>3. Canteen committee Lisa Waters (Treasurer), Sonia Payne (Canteen Convenor), Kathryn Marquis and Wendy Spinner (Canteen Supervisor)</li> <li>4. Fathering Project/ Mann Club representative - Bevan Cole and Joel Wynn</li> <li>5. Grounds committee: Hayden O'Mara, Nat Wagland, Angela Bell, Necole Barlow</li> </ol>	
<p><b>7. Appointments and Signatories</b></p> <ol style="list-style-type: none"> <li>1. <b>Delegates to the WACSSO Annual Conference: August 19th and 20th at the crown - not yet selected</b></li> <li>2. <b>Signatories:</b> LW, RG, CB, Stephnee Butler (carried over from last year)</li> </ol>	
<p><b>8. General Business</b></p> <p>a. <b>P&amp;C Welcome Sausage sizzle:</b> executive approved \$500 expenditure for the BBQ but there was an overspend of \$100. So approval for overspend was requested at the meeting.. The BBQ was well attended and good support from parents stepping in to help with the BBQ and serving. Leftover sausages have been frozen in the canteen and will be used for future events or sold by the canteen.</p> <p>The 2022 Manning Primary School P&amp;C approved the over spend of \$100 for the P&amp;C Welcome Sausage Sizzle.</p> <p><b>Seconded: KL, BM, KM</b> <span style="float: right;"><b>Carried</b></span></p> <p>b. Yr6 parent sausage sizzle at Bunnings. LW Year 6 needs approval from the P&amp;C for this activity so they can be covered by P&amp;C insurance. Jo Newman has agreed some activities with the Year 6 staff and Hayden to fundraise for the Year 6 camp. Due to Education Department regulations fundraising can not exceed \$5000.</p> <p>The 2022 Manning Primary School P&amp;C endorse the Year 6 parents running a sausage sizzle on the 18<sup>th</sup> and 19<sup>th</sup> March 2022 at Bunnings EVP.</p> <p><b>Seconded: BM, BC</b> <span style="float: right;"><b>Carried</b></span></p>	
<p><b>7. Other Business</b></p> <p>a. A date will go out in the next couple of weeks to invite our MPS community to come and share ideas at an informal get together to help with the production of our yearly P&amp;C calendar of fundraising activities and events.</p>	
<p><b>8. The next General Meeting (GM) will be held:</b></p> <p><b>Location:</b> Friday March 31st 9am</p>	
<p><b>Meeting Closure:</b> 8.23pm.</p>	